

Process for new Vulnerable Sector Checks (VSC)

Click: <https://ohf.on.ca/risk-management/vulnerable-sector-checks-vsc/>

**START THE
SCREENING PROCESS**



OHF Screening Submission Portal

Start date

2024-03-04

End date

2025-05-01

Register now



Participant Selection

×

Select the participant from your Spordle Account

Sarah Wismer (42 y/o)

[REDACTED]

Register now

[REDACTED] (15 y/o)

[REDACTED]

Register now

Click on your name

Manage Participant

×

[← Back to Participant Selection](#)

Sarah Wismer

☐ Optional

Contacts

Add a contact to the participant profile.

Add a contact

☐ Optional

Documents

The organization requires documents to complete the participant profile.

Upload documents

Register

Problem with your registration? [Contact us](#)

The next screen may come up with some “Optional” things, just click Register to skip this part. If anything on this list say Mandatory or Required, you will need to take care of this as well.

Registration > Selection

×

There is currently no registration available based on the age and gender identity of the participant you have selected

Skip the registration selection

Previous


Next

Click on Skip the Registration selection, then click Next

Registration > Items Selection

×

Optional Items



OHF Screening Policy

Please use this to begin the process to submit yot... [View More](#)

-

1

+

Free

Selected Items (1) \$0.00

Previous

Next

Problem with your registration? [Contact us](#)

You have to add 1, then Next.

Registration



[← Back to Manage Participant](#)

Sarah Wismer registration



Completed

Items

- 1 x OHF Screening Policy

Add items

Complete

Problem with your registration? [Contact us](#)

Participant Summary



Sarah Wismer



\$0.00 ×

[Edit](#)

+ Add another participant

Checkout

Problem with your registration? [Contact us](#)

Summary



Order summary

Registration for Sarah Wismer

Other Items

OHF Screening Policy	\$0.00
Remove	

Subtotal for Sarah Wismer	\$0.00
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Total price	\$0.00
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[Previous](#)[Next](#)

Problem with your registration? [Contact us](#)

Payment Terms and Conditions



The Ontario Hockey Federation is committed to respecting and protecting the privacy of our Member Partners, their Associations, individual members, their families and our employees. The information collected on this form will be used for the sole purpose of administering the Rules, Regulations and By Laws of the OHF and/or for the purpose of registering the individual in the program for which they have enrolled and may be used to provide them with the information necessary for participation.

☒ I have read and accept the terms and conditions *

[Previous](#)[Next](#)

Problem with your registration? [Contact us](#)



Free Registration

No payments are needed for your registration.
Clicking **Complete** will complete your registration process.

[Previous](#)

[Complete](#)

Problem with your registration? [Contact us](#)



Thank you for registering!

Your receipt number is # [REDACTED]

An email confirmation has been sent to [REDACTED]

Thank you for support in coaching and officiating our great game.

Your HCR number is required in order to submit your screening. Your HCR number can be found by visiting your [HCR Spordle account](#), clicking on the invoice number above, or within the invoice document that you should have just received via email from Hockey Canada post registration.

If you do not receive the invoice email within a few minutes of registering, please check your Junk/Spam E-mail folder just in case the confirmation email got delivered there instead of your inbox.

Once you have your HCR number ready, please use this link to submit your screening:

[OHF Screening Submission Portal](#) ←

Please note that you will not be eligible to be rostered as a team official, or register for an officiating clinic, until your screening is submitted and the review is completed.

[Please donate to the Hockey Canada Foundation.](#)

Problem with your registration? [Contact us](#)

Click on the OHF Screening Submission Portal – this will take you to a new screen where you fill out your info and upload your document.

The next part is self guided, just fill out your info, and upload your document.



Finished uploading

We'll let OHF Screening know that you uploaded files.

[Upload more](#)

Once you have uploaded your VSC or receipt (receipt is only for those that haven't received the VSC yet), you can then close the window. **YOU ARE NOT DONE YET!!!!** It will then bring you back to previous screen. This is where you need to check off either the VSC was uploaded, or a receipt.

Note: The link opens a new tab. After successfully uploading your documents, please return to this tab to finish the screening submission.



PDF copy of Vulnerable Sector Check



PDF copy of Receipt of Vulnerable Sector Check

Follow/answer the questions until the end.

Your HCR profile will be updated within 24hr reflecting your Background check is valid. I will also be able to check the status of this.

DUE DATE – OCTOBER 5.